

**MINUTES OF THE CROQUETSA BOARD MEETING HELD ON MONDAY, 21<sup>ST</sup>**  
**JUNE, 2021 AT 5PM AT SACA**

1.		<b>Welcome</b>
2.		<b>Present:</b> President – Lyn Parnell AC Director – Roger Buddle Treasurer – Ron McBride Minute Secretary – Di Helier
3.		<b>Apology</b> Vice President – Ansi Baumanis
4.		<b>Conflict of Interest</b> Nomination has been received from Shirlene McBride for the position of Sport Development Director.
5.		<b>Confirmation of the Minutes of meeting held on 27<sup>th</sup> May, 2021.</b> Moved that they be accepted by the AC Director and seconded by the Treasurer. Carried.
6.		<p><b>6.1 Business Arising</b></p> <p><b>Cleaning Contract</b> Ongoing discussions with Greg Rowberry.</p> <p><b>6.2 Greenkeeper Contract</b> The Greenkeeper has accepted and signed the 2 year contract. A notice board has been attached to the outside door of the clubhouse. The Greenkeeper will indicate with a date on the board when the lawns have been sprayed.</p> <p><b>6.3 Casual Country Registration</b> This category of membership was approved at a previous Board meeting and is now available for Country clubs.</p> <p><b>6.4 ACC Meeting</b> Ongoing discussions with the Adelaide City Council regarding the new storage area, SACA lease, asbestos register, installation of 2 working exit signs in the clubhouse and storm water drainage from the carpark. A request will be made to designate the first two parking lots by the steps to be available for Handicap Parking.</p> <p><b>6.5 Website</b> The Webmaster has tidied up the website but it really needs upgrading. Webmaster to investigate another hosting company.</p> <p><b>6.6 Board Governance</b> Draft Constitution has been received from Parbery. An informal meeting of the Board will be organised to discuss the Draft Constitution.</p> <p><b>6.7 Playing Regulations</b> Shirlene McBride reported that the draft was in the last stage and will call another meeting of the sub-committee before providing it to AC Director and a nominated GC person for their comments.</p>

	<p><b>6.8</b> <b>ISS in Adelaide 2022</b> A notice to be put in Hoop Points and googlegroups calling for nominations for a committee and Chair.</p> <p><b>6.9</b> <b>Cathy Leske</b> At the May Board meeting a decision was made not to renew the Employment Agreement of Cathy Leske which expires on 30<sup>th</sup> June. A letter by registered mail was send to Cathy Leske on 28<sup>th</sup> May advising of this decision. Any outstanding entitlements will be paid by this date.</p>
<b>7.</b>	<p><b>AC Director Report</b></p> <p style="text-align: right;"><b>SEE ATTACHMENT</b></p>
<b>8.</b>	<p><b>Treasurer Report</b></p> <p style="text-align: right;"><b>SEE ATTACHMENT</b></p>
<b>9.</b>	<p><b>9.1</b> <b>Administration Report</b> CroquetSA Administrator has reviewed the fees for hire of the facility against three other facilities and will construct a new form and price structure for the Board to review at next month`s meeting or via email.</p> <p><b>9.2</b> Monthly hookup has been established with other States (via Zoom) to support ongoing administrative/marketing volunteers across Australia. Next item is a Zoom workshop for those who are interested in the nuts and bolts of formatting material for social media at the end of July.</p> <p><b>9.3</b> Electronic filing – clean and sort – ongoing</p> <p><b>9.4</b> Updating of any key service providers – ongoing</p>
<b>10.</b>	<p><b>Correspondence</b> In – 10/6/21 – C. Leske – letter Out – ACA re Casual Country Registration Letter of support for Hyde Park Grant application Letter and voucher to Alice McCormick 28/5/21- Letter to C. Leske</p>
<b>11.</b>	<p><b>General Business</b></p> <p><b>11.1</b> <b>Board Positions</b> Nomination received from Shirlene McBride for position of Sport Development Director. Moved by AC Director and Seconded by President that the nomination be accepted. Carried.</p> <p><b>11.2</b> <b>Presentation Day</b> This will be held on 12<sup>th</sup> December. The format to be advised. All trophies will be presented this year but prior to next year a review of the format will be conducted.</p> <p><b>11.3</b> <b>SACA Office Review</b> The role of the CroquetSA paid administrator is to be reviewed and then advertised.</p> <p><b>11.4</b> <b>Referee Jackets</b> A quote has been received and after discussion the Board decided the current jackets were appropriate.</p> <p><b>11.5</b> <b>Outside Clock</b> This has been addressed by the Board and has been put on the Grants List.</p> <p><b>11.6</b> <b>Payment from the Board</b> The board approves that the current Treasurer pay all accounts and manages funds in accordance with Board direction.</p>

		<b>NEXT MEETING: MONDAY, 19<sup>TH</sup> JULY, 2021 AT 5PM AT SACA</b>

### **ACTION**

6.1	CLEANING CONTRACT	PRESIDENT
6.4	ADELAIDE CITY COUNCIL – ONGOING	TREASURER/PRESIDENT
6.5	WEBMASTER TO INVESTIGATE NEW HOSTING	WEBMASTER
6.6	BOARD GOVERNANCE – CONSTITUTION MEETING	BOARD
6.7	PLAYING REGULATIONS	ADMINISTRATION
6.8	ISS ADELAIDE 2022	ADMINISTRATION
11.3	CROQUETSA OFFICE ADMINISTRATOR	PRESIDENT/ADMINISTRATOR

## AC Director Report – Board meeting June 21<sup>st</sup> 2021

An AC Subcommittee meeting was held on Thursday June 17<sup>th</sup> 2021

### Events Coordinator

M E Hatwell Gold Medal (June 22/23) will be two blocks of six with playoffs for final placings. There are ten entries in the Division 2 Singles at present. It is proposed to hold an Alternate Stroke Doubles competition later in the year.

### Selection

Invitations have been sent to seven women and six men for the Selector's Invitation (July 10/11). All have accepted. Next squad practice will be held on 24/25 July. A squad practice will be held at Kadina CC on 30/31 and will be conducted by Simon Hockey.

The selection subcommittee are currently looking at a proposal from Golf croquet to combine the AC and GC Selection Subcommittee Appointment and Duty Statement.

### Refereeing

The new Version 7 laws books have been received. They are available for sale from the Croquet SA Treasurer. All clubs will receive a free copy. An Umpires course will be held in August. A short session on the laws including lawn craft will be held at Kadina in conjunction with the coaching session on October 30<sup>th</sup>.

### Coaching

The restructure of the coaching subcommittee has been successful. There will be a coaching session at Kadina CC on October 30<sup>th</sup>.

### Handicapping

The handicap list was updated in June following the Naracoorte and Tumby Bay tournaments. A review of the lists has revealed a number of omissions and errors in player details. The handicapper is currently cross referencing the Registered Players list and the AC Players list. There should be an updated corrected list by the end of this month.

Roger Buddle  
AC Director

# Balance Sheet

South Australian Croquet Association Inc  
South Parklands Hutt Road , ADELAIDE SA 5000, Australia

Accrual mode  
31 May 2021  
ABN: 62267815857  
Generated 02 Jul 2021

		Total
<b>Asset</b>		
<b>Current Assets</b>		
1-1000	Cheque Account	8,053.23
1-2000	Express Saver Account	63,117.01
1-3000	Term Deposit - lawns expansion	40,000.00
1-3100	Term Deposit	80,000.00
1-3500	Cash on Hand	180.00
1-5000	Trade Debtors	-521.56
<b>Total Current Assets</b>		<b>190,828.68</b>
<b>Total Asset</b>		<b>190,828.68</b>
<b>Liability</b>		
<b>Current Liabilities</b>		
2-0340	State Team blazer deposits	200.00
2-1800	Accounts payable	6,373.10
2-2600	PAYG withholdings payable	462.01
2-3000	GST Collected	7,176.99
2-3200	Superannuation payable	2,089.78
2-4000	GST Paid	-8,700.42
2-5000	Specified donation	4,750.00
<b>Total Current Liabilities</b>		<b>12,351.46</b>
2-8000	Long Service Leave Provision	14,300.00
<b>Total Liability</b>		<b>26,651.46</b>
<b>Net Assets</b>		<b>164,177.22</b>
<b>Equity</b>		
<b>Current Earnings</b>		
3-1800	Current year earnings	54,469.79
<b>Total Current Earnings</b>		<b>54,469.79</b>
<b>Retained Earnings</b>		
3-8000AR	Retained Earnings	40,036.65
3-9999AR	Historical Balancing Account	64,770.78
<b>Total Retained Earnings</b>		<b>104,807.43</b>
3-8001	Allocate me (Deposit)	5,000.00
3-9999	Historical balancing	-100.00
<b>Total Equity</b>		<b>164,177.22</b>