

**MINUTES OF THE CROQUET SA BOARD MEETING HELD ON MONDAY,
19TH JULY, 2021 AT 5.00PM AT HUTT ROAD**

1.		Welcome by the President
2.		<p>Present President – Lyn Parnell AC Director – Roger Buddle Sport Development Director – Shirlene McBride Treasurer – Ron McBride ACA Representative – Mary Marsland Minute Secretary – Di Helier</p>
3.		<p>Apology Vice President – Ansi Baumanis</p>
4.		Conflict of Interest – Nil
5.		<p>Confirmation of Minutes of the meeting held on 21st June. Moved by the AC Director and Seconded by the Treasurer that the Minutes be adopted and approved.</p>
6.		<p>Business Arising</p> <p>6.1 Cleaning Contract Greg Rowberry has been given a draft agreement for ratification.</p> <p>6.2 Casual Country Membership Mary Marsland {ACA Board Member} attended the Meeting to outline the response to the submission presented by Croquet SA to the ACA Board. The ACA have deferred any further discussion until the September meeting where Croquet SA have been asked to develop a compelling argument as to why this membership category of special membership requires special consideration.</p> <p>6.3 ACC Meeting Discussions with the ACC are continuing regarding the following issues:</p> <ul style="list-style-type: none"> • Approval to install the store within the main building roof line • Croquet SA lease

	<ul style="list-style-type: none"> • Servicing the fire appliances within the buildings • Installation of the missing emergency exit sign • Maintenance of the storm water drains for the main complex and car park flooding • Structural problems relating to the brick shed • Handicap parking and no parking signs <p>6.4 Webmaster The webmaster has started a preliminary design of the new site and is continuing to clean up the current one.</p> <p>6.5 Board Governance The Board members are to submit comments of the draft Constitution to the President.</p> <p>6.6 Playing Regulations The Regulations will be completed after Golf Croquet have finalized a section. The Regulations would then be submitted to the Board for ratification.</p> <p>6.7 ISS Adelaide 2022 Due to Covid 19 and the uncertainty of this year's meeting, discussion of ISS 2022 is deferred to the next Board meeting.</p>
7.	<p>AC Director Report</p> <p style="text-align: right;">SEE ATTACHMENT</p>
8.	<p>Sport Development Director Report Salisbury Croquet Club had discussed with Kalleske Wines about holding a Master Class in wine & croquet but were unable to support this. They have forwarded the idea and contacts to Hutt Road for the Sport Development Director to consider as a fundraising opportunity. Contacting people to be on the Sport Development Team.</p>
9.	<p>Treasurer Report Moved by the Treasurer that Croquet SA affiliation fee be \$66 for all clubs and the base fee for city Player Registration will be \$114 and \$75 for country Player Registration. Seconded by AC Director. Carried.</p> <p style="text-align: right;">SEE ATTACHMENT</p>

10.		<p>GC Report</p> <p>The President to meet with Barry Haydon requesting representation on the Board or someone to submit a formal report prior to each Board meeting. The President also to discuss their tournaments and fee structure.</p> <p>Sport Development Director to contact GC re Facebook.</p>
11.		<p>Administration Report</p> <p>Culshaw Miller Lawyers Croquet party booked for 12th November. Booking document for venue hire has been updated and is on the website.</p> <p>Invitation sent to Clubs Secretaries to attend a meeting with ORSR on current funding and grants.</p> <p>Zoom meeting for interested Country Clubs who cannot attend the ORSR meeting and include on the agenda membership/registration, sport development, country week and any other relevant suggestions.</p>
12.		<p>Correspondence</p> <p>IN – SA Government re Piping Shrike insignia</p> <ul style="list-style-type: none"> - Liquor License premises update – on display - Salisbury CC letter re fund-raising opportunity - City of Marion & Holdfast Bay with Good Sports free Seminar invitation - ACA Board Minutes <p>OUT – City of Marion & Holdfast Bay seminar to Club Secretaries</p> <ul style="list-style-type: none"> - Invitation to a brief with ORSR to all Club Secretaries
13.	<p>13.1</p> <p>13.2</p> <p>13.3</p>	<p>General Business</p> <p>Presentation Day</p> <p>This will be held at Hutt Road on Saturday, 11th December, 2021 Due to the uncertainty of Covid 19 the format will decided closer to the date.</p> <p>SACA Office Review</p> <p>President to prepare a Duty Statement for the position of Office Administrator then advertise the position.</p> <p>State Uniforms</p> <p>A committee of Lyn Parnell, Di Helier and Shirlene McBride to review the state uniform.</p>

	<p>Meeting closed at 7.15pm. NEXT BOARD MEETING: MONDAY, 16TH AUGUST, 2021 AT 5.00PM AT HUTT ROAD.</p>
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ACTION LIST

	TOPIC	ACTION BY
6.1	Finalise cleaning contract	PRESIDENT/TREASURER
6.3	ACC – Ongoing discussions	PRESIDENT/TREASURER
6.5	Changes to draft Constitution	BOARD
6.6	Playing Regulations	SPORT DEV. DIRECTOR
10.	Meeting with Golf Croquet	PRESIDENT
10.	SDD to contact GC re Facebook	SPORT DEV. DIRECTOR
11.	Zoom meeting	ADMINISTRATION
13.2	SACA Office Review	PRESIDENT/ADMINISTRATION
13.3	State Uniforms	Lyn Parnell, Di Helier, Shirlene McBride

AC Director Report – Board Meeting July 19, 2021

Events

The M E Hatwell Gold Medal (June 22) and the Division 2 Singles (July 6) events were held with 12 entrants in the Hatwell Gold and 10 in the Division 2 Singles. The Maslen Brooch/Lewis Badge (6+) and the Harvey Bronze Medal forthcoming events have been advertised.

Selection

The Selector's Invitation was held on July 9 – 11 with 6 women in one block and 7 men in the other block. The next Squad training weekend will be held on the weekend July 24 – 25. Dwayne McCormick will be the coordinator. A Squad training weekend will be held at Kadina CC on October 30/31.

Refereeing

An Umpires course will be held in August. New laws books (version 7) are available for purchase from the SACA Treasurer.

A referee session will be held in conjunction with the Coaching session at Kadina CC in October.

Coaching

Level 1 coach training and certification day to be held on August 9th.

A coaching session will be held at Kadina CC on the weekend October 30/31.

Handicapping

Roger Buddle

AC Director

Croquet SA Treasurers Board Report

June 2021

Finance

We currently have \$131,062.10 in Current Assets accounts. We have \$9,712.18 in Liabilities. This gives us a total Equity of \$121,349.92.

For June we have had an operating Loss of (-\$44,016.86). This loss was mainly due to ACA Affiliation fees and bulk purchase of Coaching Manuals.

There was additional expenditure relating to wages which will not appear until July and come out of the next financial year.

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Risk Management

Currently working on ensuring the fire exit doors match up to the emergency plan.

GRANTS REPORT FOR June 2021.

We have applied to extend our sustainability grant and have received advise that this was granted.

SPONSORSHIP REPORT FOR June 2021.

Shirlene and I are still canvassing to find someone to fill the sponsorship officer's role.

Should there be any queries please contact me on 0427259751 or finance@sacroquet.com.au

Balance Sheet

South Australian Croquet Association Inc
South Parklands Hutt Road , ADELAIDE SA 5000, Australia

Accrual mode
30 Jun 2021
ABN: 62267815857
Generated 21 Jul 2021

		Total
Asset		
Current Assets		
1-1000	Cheque Account	12,893.73
1-2000	Express Saver Account	78,118.17
1-3000	Term Deposit - lawns expansion	40,000.00
1-3500	Cash on Hand	124.20
1-5000	Trade Debtors	-74.00
Total Current Assets		131,062.10
Total Asset		131,062.10
Liability		
Current Liabilities		
2-2600	PAYG withholdings payable	5,834.29
2-3000	GST Collected	6,115.46
2-3200	Superannuation payable	1,377.36
2-4000	GST Paid	-8,814.93
2-5000	Specified donation	5,200.00
Total Current Liabilities		9,712.18
Total Liability		9,712.18
Net Assets		121,349.92
Equity		
Current Earnings		
3-1800	Current year earnings	16,653.48
Total Current Earnings		16,653.48
Retained Earnings		
3-8000AR	Retained Earnings	40,025.66
3-9999AR	Historical Balancing Account	64,770.78
Total Retained Earnings		104,796.44
3-9999	Historical balancing	-100.00
Total Equity		121,349.92

Profit and loss

South Australian Croquet Association Inc
South Parklands Hutt Road , ADELAIDE SA 5000, Australia

Cash mode
01 Jun 2021 - 30 Jun 2021
ABN: 62267815857
Generated 22 Jul 2021

	Total
Income	
4.1 Pennant and Tournament Income	1,220.57
4.3 Bar Income	81.82
4.4 Food and Drink Sales	603.63
4.5 Equipment, Refereeing, Coaching Sales & Income	310.00
4.6 Affiliation and Registration Income	234.55
4.7 State Team Income	222.00
9 Other Income	-290.00
Total Income	2,382.57
Less Cost of Sales	
5.1 Pennant and Tournament Cost of Sales	18.18
5.4 Food and Drink cost of Sales	30.91
5.5 Equipment, Refereeing and Coaching Costs	2,867.56
5.7 State Team Expenses	45.45
5.9 Lawn and Surrounds Care COS	3,475.00
Total Cost of Sales	6,437.10
Gross Profit	-4,054.53
Less Expense	
6.1 Clubhouse & Office Expenses	1,137.90
6.2 Communications	369.73
6.3 Croquet SA Activities	115.45
6.5 Employee Expenses	11,337.27
6.6 Sundry Expenses	33.64
6.7 Volunteer Expenses	4.09
Amounts payable to ACA	26,983.63
Total Expense	39,981.71
Operating Profit	-44,036.24
Plus Other Income	
Bank Interest	19.38
Total Other Income	19.38
Less Other Expense	

Total Other Expense

0.00

Net Profit

-44,016.86
