

**MINUTES OF THE SACA BOARD MEETING HELD ON MONDAY, 19TH APRIL, 2021 AT
HUTT ROAD AT 6PM**

		TOPIC
1.		Welcome by the President
2.		Present President – Lyn Parnell Vice President – Ansi Baumanis AC Director – Roger Buddle GC Director – Heath Jackson Treasurer – Ron McBride Minute Secretary – Di Helier
3.		Apologies – Nil
4.		Conflict of Interest – Nil
5.		Confirmation of Minutes of Meeting held on Monday, 22nd March, 2021 Moved by the Vice President and Seconded by the AC Director that the Minutes be accepted.
6.		<p>6.1 Business Arising Cleaning Contract The Treasurer to obtain quotes on cost of Workers compensation Insurance for Cleaners. The Vice President requested he be involved in the discussion re cleaning contract which is to be formalised at the next meeting.</p> <p>6.2 Greenkeeper Contract The AC Director, who is a qualified greenkeeper, has spoken with David Watchman who is in the process of preparing a two year agreement which will include a program for maintaining the lawns.</p> <p>6.3 ACC Meeting Plans for the Store Area are to be submitted by the Treasurer to the ACC for approval. The ACC are still following up issues with their legal people in respect to the insurance component of the lease. Progress on a 4th lawn at Hutt Road has been held up due to the Councils protracted negotiations with Pembroke. Cleaning of the disabled toilet is being monitored by admin staff.</p>

6.4 Country Casual Registration

The AC Director consulted with the Sub Committee and discussed in depth the terms of reference for the introduction of a Country Casual Registration. The AC Director also contacted Jim Clements (Secretary ACA) regarding the ACA Affiliation and WCF levy component. This new registration is only available for Country Clubs.

Motion 1

Moved by the AC Director that the Board accept the final report and recommendations of the Country Casual Registration Subcommittee as presented. Seconded by President. Not carried.

There was concern that this new registration was only for country clubs and not available for metropolitan clubs. The Treasurer expressed concern at the financial implications for SACA. The motion was amended to allow for a review after receiving the next registrations.

Motion 1 - Amended

Moved by the AC Director that the Board accept the final report and recommendations of the Country Casual Registration Subcommittee as presented and that it commences immediately with a trial period of 2021-2023 with a review in 12 months time.

Seconded by the President. Carried.

The Vice President and GC Director requested it be recorded they both voted against the motion.

Motion 2

The AC Director moved that the Board make representation to the Australian Croquet Association, in the matter of the Country Casual Registration category, to waive the ACA Affiliation and WCF levy component of the annual registration fee, leaving only the insurance component.

Seconded by the President. Carried.

The AC Director to send the Country Casual Registration report to Jim Clements, Secretary ACA. The Treasurer agreed to follow up the fee structure with the ACA.

6.5 Meeting with Commuserv

On going - the current provided is considered too expensive and in excess of the needs of Croquet SA. A further meeting to be arranged.

6.6 Web Master Position

Nick Chapman from Parbery Consulting registered an interest – he offered to review and set up a new Webpage for an initial fee and manage updates free of charge. The President to have a further discussion with him and request he provide details on other websites he has designed.

	6.7	Cathy Leske This matter is ongoing.
7.		Vice President Report The Vice President advised he presented medals at the Copper Coast Masters. Harley Watts also presented medals. The Vice President represented the Board at the World Record Day. The Vice President informed the Board of various maintenance issues that have been carried out and that he was still waiting for the ACC to undertake an Asbestos Audit on Hutt Road Headquarters.
8.	8.1	AC Director Report Ratify AC State Selectors A special meeting of the AC Sub-committee was held to choose 3 people from the 5 applications. The AC Director moved that the Board ratify the appointment of Mary Marsland, James Temlett and Jim Curtis. Lyn Parnell to remain on the AC Selection Sub-Committee as past Chair. Seconded by the Treasurer. Carried
	8.2	Duty Statement for AC Selection Subcommittee The AC Director moved that the Association Croquet Selection Sub-Committee Appointment and Duty Statement as presented be adopted and that the term of appointment of the AC State Coach and the AC Team Manager be changed from one year to two years. Seconded by President. Carried. REPORT ATTACHED
9.		GC DIRECTOR REPORT Working on formalising the GC committee structure. The World Record Day held in March was successful. A World Record was set but is yet to be ratified. Seeking expressions of interest for a winter competition.
10.	10.1	TREASURER REPORT Allocation of Venue Funding The Treasurer and Administration are preparing recommendations for people who hire the venue. These recommendations will be presented to the Board for approval. The Referee Coordinator has asked the Board to purchase ACA Ed 7 th Law Books. The Board agreed that a book be given to each registered club and the 15 registered referees. Any extra books to be negotiated with the Referee Coordinator and The Treasurer. The Treasurer advised of the ongoing problem getting the ABN changed. REPORT ATTACHED
11.	11.1	General Business Board Governance Parbery provided a progress report via email. Still working on the Constitution and Policies. Ongoing

	11.2	Playing Regulations Administration is still working on these. Ongoing
	11.3	Board Duty Statements It is a requirement that all people on committees of SACA are required by law to be named so they are covered under Croquet SA Insurance. The Treasurer is preparing this information and will draw up an organisational chart.
	11.4	Grants Wish List Board members were reminded to submit ideas for grants to the Grants Office Ken McHugh. Ongoing
		The meeting closed at 8.05pm. NEXT MEETING: MONDAY, 24TH MAY, 2021

ACTION LIST

No	TOPIC	ACTION BY
6.1	CLEANING CONTRACT – QUOTES	TREASURER
6.2	GREENKEEPER CONTRACT	AC DIRECTOR
6.3	ADELAIDE CITY COUNCIL	PRESIDENT
6.4	COUNTRY CASUAL REGISTRATION	AC DIRECTOR/TREASURER
6.5	COMMUSERV	TREASURER
6.6	WEB MASTER	PRESIDENT
10.1	FUNDING – VENUE HIRE	TREASURER/ADMIN
	REFEREE BOOKS	TREASURER
11.1	BOARD GOVERNANCE	PRESIDENT
11.2	PLAYING REGULATIONS	ADMINISTRATION
11.3	BOARD DUTY STATEMENT	BOARD

11.4	GRANTS WISH LIST	BOARD
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AC Director Report – Croquet SA Board meeting – April 19th, 2021

An AC subcommittee meeting was held on March 31st, 2021

Expressions of interest have been received from five people for a position on the AC Selection subcommittee (3 required). Meeting on Friday, April 16th to select candidates. These will be 2-year terms.

- Selection – Lyn Parnell to remain on the subcommittee as past chairperson.
Rules for State Squad need to be updated to increase requirements for commitment.
- Events Coordinator – met with 3 regional country coordinators and presented them with their pennants.
Handicap Doubles were very popular with 10 pairs entering.
We had 8 entries for the Division 4 Singles but, as it was allocated 3 days to play it necessitated 3 games a day on one day so one person withdrew. This still meant that some had to play 3 games on one day which was not popular at this level. Next year we will allocate 4 days for the event.
The draw for Sunday Funday has been completed and distributed.
- Referee Coordinator – There have been comprehensive courses held on the new Version 7 of the AC Laws. Referees have been re-accredited and several new referees have qualified.
- Coaching Coordinator – The coaching committee has been restructured.
Coaching clinics will be held in the South East region and the Eyre Peninsula during May.
- State Handicapper – Handicaps were updated following the Victor Harbor Tournament.

Roger buddle
AC Director
14 April 2021

SACA Treasurers Board Report

March 2021

Finance

We currently have \$207,116.32 in Current Assets accounts. We have \$22,445.67 in Liabilities. This gives us a total Equity of \$184,670.65.

For March we have had an operating Loss of (-\$3,323.06).

I am still Working on amending the current budget to reflect spending in the remainder of the year and have started on setting up the budget process for the coming financial year.

A total check on all Croquet SA assets is almost finished and will be brought to charge on the books as at 1 July.

Risk Management

JSA's and site inspection forms have been completed and are ready for use.

GRANTS REPORT FOR March 2021.

As mentioned at previous board meetings, we need a wish list from board members so that Ken can tailor each of the grant applications to meet the criteria of the grant against our requirements.

SPONSORSHIP REPORT FOR March 2021.

Shirlene and I will be canvassing to find someone to fill the sponsorship officer's role.

Should there be any queries please contact me on 0427259751 or croquetsatre@gmail.com

Balance Sheet

South Australian Croquet Association Inc
South Parklands Hutt Road , ADELAIDE SA 5000, Australia

Accrual mode
31 Mar 2021
ABN: 62267815857
Generated 19 Apr 2021

		Total
Asset		
Current Assets		
1-1000	Cheque Account	6,687.00
1-2000	Express Saver Account	77,112.51
1-3000	Term Deposit - lawns expansion	40,000.00
1-3100	Term Deposit	80,000.00
1-3500	Cash on Hand	280.00
1-5000	Trade Debtors	3,036.81
Total Current Assets		207,116.32
Total Asset		207,116.32
Liability		
Current Liabilities		
2-0340	State Team blazer deposits	200.00
2-1800	Accounts payable	1,966.45
2-2600	PAYG withholdings payable	-1,147.99
2-3000	GST Collected	6,856.57
2-3200	Superannuation payable	2,469.74
2-4000	GST Paid	-6,949.10
2-5000	Specified donation	4,750.00
Total Current Liabilities		8,145.67
2-8000	Long Service Leave Provision	14,300.00
Total Liability		22,445.67
Net Assets		184,670.65
Equity		
Current Earnings		
3-1800	Current year earnings	79,867.77
Total Current Earnings		79,867.77
Retained Earnings		
3-8000AR	Retained Earnings	40,032.10
3-9999AR	Historical Balancing Account	64,770.78
Total Retained Earnings		104,802.88
Total Equity		184,670.65